**Nominations for Fellow by Unaccredited Member Learned Society**

Please read the full [guidance notes](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) carefully before completing this form.

Please use this form if you are a [member of the Academy’s social science societies](https://acss.org.uk/societies/) but have not received accreditation.

1. **The Nominee**

Nominees must have made a substantial contribution to wider social science, to policy or to practice, going beyond the normal requirements of their position. It must be clearly demonstrable that they merit the esteem of their peers for the excellence of their work and their championing of social science.

Please read further, detailed information in the section ‘Suitable Nominees’ in the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) before completing this section.

Personal details of the nominee:

|  |  |
| --- | --- |
| Title (Mr, Mrs, Dr, Professor) |  |
| First name |  |
| Surname |  |
| Job title/position\* |  |
| Main affiliation or place of work |  |
| Address |  |
| Postcode |  |
| Phone |  |
| Email |  |

\*Job title as it should appear on conferment if successful e.g Professor of Social Science or Senior Analyst

The nominee is expected to have given consent to this nomination. Would the nominee accept Fellow status if offered? Please mark to confirm - Yes

1. **The Proposing Society**

Please read the section ‘Guidance for Learned Societies’ in the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) before completing this section.

Details of the society representative:

|  |  |
| --- | --- |
| Title (Mr, Mrs, Dr, Professor) |  |
| First name |  |
| Surname |  |
| Job title/position |  |
| Name of nominating body |  |
| Position in nominating body |  |
| Address |  |
| Postcode |  |
| Phone |  |
| Email |  |
| Signature  *Forms may be signed electronically or covering email from society indicating their support of the nomination may be sent* |  |
| Date of signature |  |

1. **Procedure for selecting the nominee**

This section does not apply to those societies which have been awarded accredited process status.

|  |
| --- |
| Please outline the procedure for selecting the nominee. |

1. **The Statement of Justification – 500 words maximum**

|  |
| --- |
| The Statement of Justification must be completed by the proposer. Please refer to the section ‘The Statement of Justification’ in the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) and review the [exemplar statements](https://acss.org.uk/our-fellows/nominate-a-fellow/exemplar-nominations-statements/) before completing this section.  Please ensure you   1. Indicate why the nominee is eminent in their field 2. Outline the main impact of the nominee’s work, citing significant publications, if relevant and appropriate 3. Show the nominees contribution to the wider social sciences 4. Not exceed 500 words   All relevant information must be included in this submission, either within the statement or accompanying CV, you should not refer to information elsewhere, for example a link to a website. |

1. **CV**

Please send a short, summary CV (4 pages maximum) along with this form when you submit it. Please see ‘The Accompanying CV’ section of the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) and refer your nominee to the [CV Structure](https://acss.org.uk/our-fellows/nominate-a-fellow/exemplar-nominations-statements/) example to ensure the CV contains the required level of detail.

**Thank you for your nomination. Please return completed forms to** [**administrator@acss.org.uk**](mailto:administrator@acss.org.uk)

**Nominee Diversity Monitoring**

***Please note: this section of the form must be completed by the nominee. A separate version just of this form is available on our website or nominees may opt to complete the online form -*** [***Nominee Diversity Monitoring Form***](https://acss.org.uk/our-fellows/nominate-a-fellow/diversity-monitoring-form/)

As a charitable organisation and an employer, the Academy is under a legal obligation to monitor its activities with respect to diversity. We would be grateful if you could supply the following information.

**Data Protection Act 2018**

The information submitted on this form is used to monitor the composition of the Academy’s membership. At no time is it used as part of the selection process for membership and will only be used for the purposes of providing statistical returns within the Academy. Both electronic and paper records will be deleted/shredded within seven years of you leaving the Academy or within twelve months, if you are not successfully nominated.

*Please check the boxes you consider to be most relevant*

1. **Ethnic Origin:**

|  |  |  |  |
| --- | --- | --- | --- |
| Asian or Asian British - Bangladeshi |  | Mixed – White and Black African |  |
| Asian or Asian British – Indian |  | Mixed – White and Asian |  |
| Asian or Asian British – Pakistani |  | Mixed – White & Black Caribbean |  |
| Other Asian background |  | Other Mixed background |  |
| Black or Black British – African |  | White – British |  |
| Black or Black British – Caribbean |  | White – Irish |  |
| Other black background |  | Other White background |  |
| Chinese |  | Other Ethnic background (please specify) | |
| Prefer not to say |  |

*The categories listed above arebased on the 2001 Census of Population ethnicity classifications*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Sex:** What is your sex? | | | | | |
| Male |  | Female |  | Prefer not to say |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Gender:** How would you describe your gender identity? | | | | | |
| Man |  | Woman |  | Non-binary |  |
| In another way  (specify below if you wish) | | | Prefer not to say | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Disability:** Do you consider yourself to have a disability?   A physical or mental impairment with a substantial long-term adverse effect on normal day-to-day activities | | | | | |
| Yes |  | No |  | Prefer not to say |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **Type of workplace:** | HE |  | Government |  | Other |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **Area of UK:** | England |  | Scotland |  | Wales |  |
|  | N.Ireland |  | Other location (please state) |  | | |

*The questions and classifications are based on guidance provided by Advance HE, EHRC and UK Statistics Authority*