**Nominations for Fellow by Fellows**

Please read the full [guidance notes](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) carefully before completing this form.

1. **The Nominee**

Nominees must have made a substantial contribution to wider social science, to policy or to practice, going beyond the normal requirements of their position. It must be clearly demonstrable that they merit the esteem of their peers for the excellence of their work and their championing of social science.

Proposers must not belong to the same institution as, or be closely related to, the nominee. Neither may they have worked closely with the nominee in recent years.

Please read further, detailed information in the section ‘Suitable Nominees’ in the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) before completing this section.

Personal details of the nominee:

|  |  |
| --- | --- |
| Title (Mr, Mrs, Dr, Professor) |  |
| First name |  |
| Surname |  |
| Job title/position\* |  |
| Main affiliation or place of work |  |
| Address |  |
| Postcode |  |
| Phone |  |
| Email |  |

\*Job title as it should appear on conferment if successful e.g Professor of Social Science or Senior Analyst

The nominee is expected to have given consent to this nomination. Would the nominee accept Fellow status if offered? Please mark to confirm - Yes

1. **The Proposer**

Proposers must belong to a different institution or organisation from the nominee and seconder. Oxford and Cambridge colleges do not count as separate institutions.

Please read the section ‘Guidance for Individual Fellows’ in the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) before completing this section.

Personal details of the proposer:

|  |  |
| --- | --- |
| Title (Mr, Mrs, Dr, Professor) |  |
| First name |  |
| Surname |  |
| Job title/position |  |
| Main affiliation or place of work |  |
| Address |  |
| Postcode |  |
| Phone |  |
| Email |  |
| Signature  *Forms may be signed electronically or please provide covering email from proposer indicating their support of the nomination* |  |
| Date of signature |  |

1. **The Seconder**

The Academy requires all nominations from Fellows to be seconded by another Fellow. Seconders may belong to the same institution as the nominee.

Personal details of the seconder:

|  |  |
| --- | --- |
| Title (Mr, Mrs, Dr, Professor) |  |
| First name |  |
| Surname |  |
| Job title/position |  |
| Main affiliation or place of work |  |
| Address |  |
| Postcode |  |
| Phone |  |
| Email |  |
| Signature  *Forms may be signed electronically or please provide covering email from seconder indicating their support of the nomination* |  |
| Date of signature |  |

1. **Testimonial**

|  |
| --- |
| How many years have you known the nominee? |
| In what capacity do you know the nominee? Please mark all that apply   * Personally * Professionally * By reputation * Other, please state |

1. **The Statement of Justification – 500 words maximum**

|  |
| --- |
| The Statement of Justification must be completed by the proposer. Please refer to the section ‘The Statement of Justification’ in the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) and review the [exemplar statements](https://acss.org.uk/our-fellows/nominate-a-fellow/exemplar-nominations-statements/) before completing this section.  Please ensure you   1. Indicate why the nominee is eminent in their field 2. Outline the main impact of the nominee’s work, citing significant publications, if relevant and appropriate 3. Show the nominees contribution to the wider social sciences 4. Not exceed 500 words   All relevant information must be included in this submission, either within the statement or accompanying CV, you should not refer to information elsewhere, for example a link to a website. |

1. **CV**

Please send a short, summary CV (4 pages maximum) along with this form when you submit it. Please see ‘The Accompanying CV’ section of the [Nominations Guidelines](https://acss.org.uk/our-fellows/nominate-a-fellow/guidance-on-making-nominations-for-fellowship/) and refer your nominee to the [CV Structure](https://acss.org.uk/our-fellows/nominate-a-fellow/exemplar-nominations-statements/) example to ensure the CV contains the required level of detail.

**Thank you for your nomination. Please return completed forms to** [**administrator@acss.org.uk**](mailto:administrator@acss.org.uk)

**Nominee Diversity Monitoring**

***Please note: this section of the form must be completed by the nominee. A separate version just of this form is available on our website or nominees may opt to complete the online form -*** [***Nominee Diversity Monitoring Form***](https://acss.org.uk/our-fellows/nominate-a-fellow/diversity-monitoring-form/)

As a charitable organisation and an employer, the Academy is under a legal obligation to monitor its activities with respect to diversity. We would be grateful if you could supply the following information.

**Data Protection Act 2018**

The information submitted on this form is used to monitor the composition of the Academy’s membership. At no time is it used as part of the selection process for membership and will only be used for the purposes of providing statistical returns within the Academy. Both electronic and paper records will be deleted/shredded within seven years of you leaving the Academy or within twelve months, if you are not successfully nominated.

*Please check the boxes you consider to be most relevant*

1. **Ethnic Origin:**

|  |  |  |  |
| --- | --- | --- | --- |
| Asian or Asian British - Bangladeshi |  | Mixed – White and Black African |  |
| Asian or Asian British – Indian |  | Mixed – White and Asian |  |
| Asian or Asian British – Pakistani |  | Mixed – White & Black Caribbean |  |
| Other Asian background |  | Other Mixed background |  |
| Black or Black British – African |  | White – British |  |
| Black or Black British – Caribbean |  | White – Irish |  |
| Other black background |  | Other White background |  |
| Chinese |  | Other Ethnic background (please specify) | |
| Prefer not to say |  |

*The categories listed above arebased on the 2001 Census of Population ethnicity classifications*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Sex:** What is your sex? | | | | | |
| Male |  | Female |  | Prefer not to say |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Gender:** How would you describe your gender identity? | | | | | |
| Man |  | Woman |  | Non-binary |  |
| In another way  (specify below if you wish) | | | Prefer not to say | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Disability:** Do you consider yourself to have a disability?   A physical or mental impairment with a substantial long-term adverse effect on normal day-to-day activities | | | | | |
| Yes |  | No |  | Prefer not to say |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **Type of workplace:** | HE |  | Government |  | Other |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. **Area of UK:** | England |  | Scotland |  | Wales |  |
|  | N.Ireland |  | Other location (please state) |  | | |

*The questions and classifications are based on guidance provided by Advance HE, EHRC and UK Statistics Authority*